## Public Administration, BA

Business and Public Administration (bpa) ([link](https://catalog.csub.edu/general-information/csub-information/school-business-public-administration/))

Department of Public Policy and Administration ([link](https://catalog.csub.edu/general-information/csub-information/school-business-public-administration/department-public-policy-administration/))

Office: Business Development Center, A112

Phone: (661) 654-3406

Email: ccommuri@csub.edu

[Link](https://www.csub.edu/bpa/public-policy-and-administration)

### Program Requirements

#### PPA Prerequisites

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>All PPA 4000-level courses require sophomore or higher</td>
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</tr>
<tr>
<td>PPA 3408</td>
<td>Policy Networks ¹</td>
<td>3</td>
</tr>
<tr>
<td>PPA 4038</td>
<td>The Public Policy-Making Process ²</td>
<td>3</td>
</tr>
<tr>
<td>PPA 4908</td>
<td>Senior Seminar in Public Administration ³</td>
<td>3</td>
</tr>
<tr>
<td>PPA 2008</td>
<td>American Government &amp; Public Administration</td>
<td>3</td>
</tr>
<tr>
<td>PPA 3000</td>
<td>Public Management &amp; Leadership</td>
<td>3</td>
</tr>
<tr>
<td>PPA 4660</td>
<td>Public Human Resource Administration</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>or MGMT 3100 Human Resource Management</td>
<td></td>
</tr>
<tr>
<td>PPA service-learning requirement ⁴</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PPA 4680</td>
<td>Budgeting in Public Organizations</td>
<td>3</td>
</tr>
</tbody>
</table>

**Total Units**: 21

¹ Junior status or higher and either (1) complete JYDR or (2) corequisite any JYDR course.

² Junior or higher and completion of A2

³ Senior status

⁴ Service-learning requirement can be completed as a co-requisite or prerequisite.

### Requirements for the Bachelor of Arts in Public Administration

**Code** | **Title**                                      | **Units** |
---|------------------------------------------------|-----------|
**Major Requirements**
**Lower Division Foundation Courses**
| ACCT 2200 | Introduction to Financial Reporting and Accounting | 3         |
| ECON 2028 | Essentials of Macro-Economics                     | 3         |
| PLSI 1018 | American Government and Politics                  | 3         |
| BA 2100   | Legal Environment of Domestic and International Business | 3     |
| or BA 3108 | Business And Society                               |           |

**Core Courses**

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**PPA 3000** | Public Management & Leadership | 3 |
**COMM 3008** | Technical and Report Writing | 3 |
**PPA 3408** | Policy Networks | 3 |
**PPA 4010** or **BA 3010** | Analytical Methods in Administration or Data Analysis & Decision Making | 3 |
**PPA 4650** | The Principles and Practices of Supervision | 3 |
**PPA 4660** | Public Human Resource Administration | 3 |
| or MGMT 3100 | Human Resource Management | |
**PPA 4680** | Budgeting in Public Organizations | 3 |

Select one of the following: 3

- **PPA 5020** | Program Evaluation |
- **PPA 5360** |
- **PPA 4850** | Individual Study |
- **PPA 4860** | Internship in Public Administration |
- Other approved service-learning courses

**PPA 4908** | Senior Seminar in Public Administration | 3 |

**Upper Division Electives**

Select four approved 3000- or 4000-level Public Policy and Administration courses ¹ | 12 |

**Subtotal**: 54

**General Education Requirements**

**First-Year Seminar**: 2

**LD Area A Foundational Skills**: 12

**LD Area B Natural Sciences**: 6

**LD Area C Arts and Humanities**: 6

**LD Area D Social and Behavioral Sciences**: 3

**LD Area F Ethnic Studies**: 3

**American Institutions**: 2

**SELF**: 2

**Junior Year Diversity Requirement**: 3

**UD Thematic Areas A and C**: 6

**Capstone**: 2

**GWAR (Exam) or Class**: 0

**Additional Units**: 24

**Subtotal**: 66

**Total Units**: 120

¹ Students may take 5000-level courses as a senior or take two of the MPA foundation classes (PPA 4010 Analytical Methods in Administration, PPA 4038 The Public Policy-Making Process, PPA 5000 Survey of Public Administration, and PPA 5020 Program Evaluation). However, PPA 4010 Analytical Methods in Administration may not be counted by PPA majors in both the core and the electives. Students may also take coursework in other disciplines such as marketing, management, finance, economics, criminal justice, and other social science disciplines if it matches their career objectives. Make these choices after consulting with the undergraduate advisor.

² Senior Capstone, American Institutions-Government, and GWAR satisfied in major. The SELF requirement is met by completing a LD Area B, C, or D course with a SELF component.

Note: One (1) semester unit of credit normally represents one hour of in-class work and 2-3 hours of outside study per week.
Service-Learning Component in BAPA

Undergraduate public administration students must complete at least one service earning component during their degree program. This service-learning component may be satisfied by a certified service-learning course such as:

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<td>PPA 4860</td>
<td>Internship in Public Administration</td>
<td>1-3</td>
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</table>

Students must develop a service-learning portfolio to be presented in PPA 4908 Senior Seminar in Public Administration.

Undergraduate Students Planning to Pursue the MPA

Note: Undergraduate students in any major planning to pursue the MPA may take up to two of the MPA foundation courses (PPA 4010 Analytical Methods in Administration, PPA 4038 The Public Policy-Making Process, PPA 5000 Survey of Public Administration, and PPA 5020 Program Evaluation) while still undergraduates. PPA students should complete two courses from PPA 4038 The Public Policy-Making Process, PPA 5000 Survey of Public Administration, or PPA 5020 Program Evaluation.

Requirements for the PPA-MPA 4+1 Program

Undergraduate PPA students may also pursue the MPA degree through an accelerated path. Students following this path will earn their BA and MPA degrees together in 5 years. Students will take their normal BA coursework for the first 3 years (90 units). In the second semester of their third year, students may apply for the accelerated path if they meet the following conditions: have a minimum GPA of 3.0 and get approval from their faculty advisor. In their fourth year, students on this path will take PPA 4010 Analytical Methods in Administration, PPA 4038 The Public Policy-Making Process, PPA 5000 Survey of Public Administration, PPA 5020 Program Evaluation, and 6 other BA PPA (or other relevant) courses approved by their faculty advisor. At the end of this year, students with a GPA of 3.0 or higher may continue to the MPA program or revert to the BA degree program. Students with a GPA below 3.0 will end their participation in the accelerated path and will revert to the BA program.

Students continuing the accelerated path will take the following coursework in their fifth year: PPA 6100 Public Human Resources Administration, PPA 6110 Public Finance and Budgeting, PPA 6520 Public Management and Organizational Change, PPA 6530 Policy Analysis, 5 electives, and a culminating project.

Altogether, students on the accelerated path must complete at least 150 credits in order to earn their BA and MPA degrees. Students must consult their faculty advisor for more information.