

PUBLIC ADMINISTRATION, MPA

Business and Public Administration (bpa) (<https://catalog.csub.edu/general-information/csub-information/school-business-public-administration/>)

Department of Public Policy and Administration (<https://catalog.csub.edu/general-information/csub-information/school-business-public-administration/department-public-policy-administration/>)

Office: Business Development Center, Building A, Room 104 (BDC 104A)

Email: tmartinez@csb.edu

<https://www.csub.edu/mpa> (<https://www.csub.edu/mpa/>)

Program Maps for Business and Public Administration (<https://programmmap.csub.edu/academics/interest-clusters/4ca27785-7a7d-4430-a88c-14b0cb704529/>)

Program Requirements Requirements for the Master of Public Administration (36 units)

Requirements for the MPA Program (36 to 39 units)

Code	Title	Units
MPA Foundation Requirements ¹		
PPA 4010	Analytical Methods in Administration	3
PPA 4038	The Public Policy-Making Process	3
PPA 5000	Survey of Public Administration	3
PPA 5020	Program Evaluation	3
Subtotal		12
MPA Core Requirements ²		
PPA 6100	Public Human Resources Administration	3
PPA 6110	Public Finance and Budgeting	3
PPA 6520	Public Management and Organizational Change	3
PPA 6530	Policy Analysis	3
Subtotal		12
Total Units		24

¹ 2 courses may be taken as an undergraduate student, 6 units

² All 6000 level courses require Classified standing.

Note: MPA Students must receive a grade of B or better in each foundation and core course. Students must retake foundation and core courses with grades of B- or lower. The MPA Director may approve exceptions to this rule in extenuating circumstances.

- **MPA Electives (9 units)**

Students in the MPA program must complete three additional approved courses at the 5000- or 6000-level in the Department of Public Policy and Administration. Electives presented by other departments may be taken upon approval of the MPA Director. Graduate students may take 3000- or 4000-level courses if augmented to reflect graduate credit.

- **Internship (1-3 units)**

Graduate students who do not have significant administrative or managerial experience in the public or nonprofit sector will be required to take a public or nonprofit sector internship. See the MPA Program Director for more information.

- **Master's Paper (3 units) (Prerequisite: Advance to candidacy and approval by the MPA Director)**

PPA 6980 Master's Paper(3) or PPA 6990 Capstone Project(3). Candidates for the MPA degree must complete a culminating activity/capstone course in accordance with Title V of the California Administrative Code. The purpose of this activity is to demonstrate competency acquired in the graduate program. This includes mastery of knowledge in the discipline and in the ability to use theory and method in the preparation of an applied research project. Research for the master's paper that involves data from human subjects must be reviewed and approved by the Institutional Review Board for Human Subjects Research (IRB/HSR). For additional details, see their website: <https://www.csub.edu/grasp/human-subjects-institutional-review-board.shtml> (<https://www.csub.edu/grasp/human-subjects-institutional-review-board.shtml/>)

Requirements for Specialization in Health Care Management (9 units)

Students interested in pursuing a career in health care management may take the MS-HCA degree or may elect to complete Health Care Management specialization of at least three courses.

Code	Title	Units
Select three of the following courses:		
HCA 5050	Manage and Finance - The Delivery of Health Care	9
HCA 5140	History and Context U.S. Health Care	
HCA 5360	CQI in Health, Human Services, and Nonprofits	
HCA 6180	Health Policy & Policy Research	
HCA 6620	Legal & Ethical Issues in Health Care	
Total Units		9

Requirements for Certificate in Nonprofit Management (Graduate Level)

Upon completion of the following courses, MPA students may apply to receive a Certificate in Nonprofit Management. Five courses are required for the graduate Certificate in Nonprofit Management:

Code	Title	Units
PPA 5190	Management in Non-Profit Organization	3
PPA 5200	Fundamentals of Grant Writing	3
PPA 5500	Contract Management	3
Select two of the following:		
PPA 5020	Program Evaluation	6
HCA 5260	Marketing in Health and Human Service	
PPA 6860	Internship	
Total Units		15

Students must receive a 'B' or better grades in all five courses being used for the Certificate. Early in the program, students must meet with the MPA Director to declare intent to pursue the Certificate in Nonprofit Management and to be advised regarding the courses to pursue. In the last semester of their MPA program, students must submit the

form requesting the Certificate (signed by the MPA Director and the Department Chair).