PUBLIC ADMINISTRATION, MPA

Business and Public Administration (bpa) (https://catalog.csub.edu/general-information/csub-information/school-business-public-administration/)

Department of Public Policy and Administration (https://catalog.csub.edu/general-information/csub-information/school-business-public-administration/department-public-policy-administration/)

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https://www.csub.edu/mpa

Program Maps for Business and Public Administration (https://programmap.csub.edu/academics/interest-clusters/4ca27785-7a7d-4430-a88c-14b0cb704529/)

Program Requirements

Requirements for the Master of Public Administration (36 units)

In pursuit of academic excellence and diversity, high quality student experiences, and community engagement, the mission of this graduate program is career preparation and development for policy/decision-making, managerial and administrative positions in the public and nonprofit sectors. The program is especially responsive to regional government and nonprofit sector needs, preparing graduates for state and local managerial and public service leadership.

Requirements for the MPA Program (24 units)

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PPA 4010</td>
<td>Analytical Methods in Administration</td>
<td>3</td>
</tr>
<tr>
<td>PPA 4038</td>
<td>The Public Policy-Making Process</td>
<td>3</td>
</tr>
<tr>
<td>PPA 5000</td>
<td>Survey of Public Administration</td>
<td>3</td>
</tr>
<tr>
<td>PPA 5020</td>
<td>Program Evaluation</td>
<td>3</td>
</tr>
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<td>Subtotal</td>
<td>12</td>
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MPA Core Requirements 2

<table>
<thead>
<tr>
<th>Code</th>
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<th>Units</th>
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<tbody>
<tr>
<td>PPA 6100</td>
<td>Public Human Resources Administration</td>
<td>3</td>
</tr>
<tr>
<td>PPA 6110</td>
<td>Public Finance and Budgeting</td>
<td>3</td>
</tr>
<tr>
<td>PPA 6520</td>
<td>Public Management and Organizational Change</td>
<td>3</td>
</tr>
<tr>
<td>PPA 6530</td>
<td>Policy Analysis</td>
<td>3</td>
</tr>
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<td>12</td>
</tr>
<tr>
<td></td>
<td>Total Units</td>
<td>24</td>
</tr>
</tbody>
</table>

1 2 may be taken as an undergraduate student, 6 units
2 All 6000 level courses require Classified standing.

Note: MPA Students must receive a grade of B or better in each foundation and core course. Students must retake foundation and core courses with grades of B- or lower. The MPA Director may approve exceptions to this rule in extenuating circumstances.

- **MPA Electives (9 units)**
  Students in the MPA program must complete three additional approved courses at the 5000- or 6000-level in the Department of Public Policy and Administration. Electives presented by other departments may be taken upon approval of the MPA Director. Graduate students may take 3000- or 4000-level courses if augmented to reflect graduate credit.

- **Internship (1-3 units)**
  Graduate students who do not have significant administrative or managerial experience in the public or nonprofit sector will be required to take a public or nonprofit sector internship. See the MPA Program Director for more information.

- **Master’s Paper (3 units) (Prerequisite: Advance to candidacy and approval by the MPA Director)**
  PPA 6980 Master’s Paper(3) or PPA 6990 Capstone Project(3). Candidates for the MPA degree must complete a culminating activity/capstone course in accordance with Title V of the California Administrative Code. The purpose of this activity is to demonstrate competency acquired in the graduate program. This includes mastery of knowledge in the discipline and in the ability to use theory and method in the preparation of an applied research project. Research for the master’s paper that involves data from human subjects must be reviewed and approved by the Institutional Review Board for Human Subjects Research (IRB/HSR). For additional details, see their website: https://www.csub.edu/grasp/Research%20Compliance/IRB/

Requirements for Specialization in Health Care Management (9 units)

Students interested in pursuing a career in health care management may take the MS-HCA degree or may elect to complete Health Care Management specialization of at least three courses.

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>HCA 5050</td>
<td>Manage and Finance - The Delivery of Health Care</td>
<td>3</td>
</tr>
<tr>
<td>HCA 5140</td>
<td>History and Context U.S. Health Care</td>
<td>3</td>
</tr>
<tr>
<td>HCA 5360</td>
<td>CQI in Health and Human Services</td>
<td>3</td>
</tr>
<tr>
<td>HCA 6180</td>
<td>Health Policy &amp; Policy Research</td>
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</tr>
<tr>
<td>HCA 6610</td>
<td>Strategic Management in Health Care and Human Service</td>
<td>3</td>
</tr>
<tr>
<td>HCA 6620</td>
<td>Legal &amp; Ethical Issues in Health Care</td>
<td>3</td>
</tr>
<tr>
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<td>Other courses as approved by the MPA Director</td>
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<td>Select two of the following:</td>
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</tr>
<tr>
<td>PPA 5020</td>
<td>Program Evaluation</td>
<td></td>
</tr>
<tr>
<td>HCA 5260</td>
<td>Marketing in Health and Human Service</td>
<td></td>
</tr>
<tr>
<td>HCA 6100</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PPA 6860</td>
<td>Internship</td>
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<td>Subtotal</td>
<td>15</td>
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</table>
Requirements for Certificate in Nonprofit Management (Graduate Level)

Upon completion of the following courses, MPA students may apply to receive a Certificate in Nonprofit Management. Five courses are required for the graduate Certificate in Nonprofit Management:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PPA 5190</td>
<td>Management in Non-Profit Organization</td>
<td>3</td>
</tr>
<tr>
<td>PPA 5200</td>
<td>Fundamentals of Grant Writing</td>
<td>3</td>
</tr>
<tr>
<td>PPA 5500</td>
<td>Contract Management</td>
<td>3</td>
</tr>
<tr>
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<td>Select two of the following:</td>
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</tr>
<tr>
<td>PPA 5020</td>
<td>Program Evaluation</td>
<td></td>
</tr>
<tr>
<td>HCA 5260</td>
<td>Marketing in Health and Human Service</td>
<td></td>
</tr>
<tr>
<td>HCA 6100</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PPA 6860</td>
<td>Internship</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total Units</strong></td>
<td><strong>15</strong></td>
</tr>
</tbody>
</table>

Students must receive a ‘B’ or better grades in all five courses being used for the Certificate. Early in the program, students must meet with the MPA Director to declare intent to pursue the Certificate in Nonprofit Management and to get advising regarding the courses to pursue. In the last semester of their MPA program, students must submit the form requesting the Certificate (signed by the MPA Director and the Department Chair).